



October 15, 2015 • 6 to 9 PM

**For Information Contact:**

Marti Peterson 503-515-8558

Brandon Gaston 503-935-0046

**Location:**

*The Aerie at Eagle Landing Golf Course*

10220 SE Causey Ave • Happy Valley, OR 97086

**2015 Fall Red Carpet Fashion Show Event**

## Special Event Exhibitor/Vendor Agreement

This agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2015, by and between the Co-Producers of the **FASHION Exposé** and \_\_\_\_\_, Exhibitor/Vendor.

1. All Exhibitors/Vendors, Employees, Subcontractors and anyone associated with Exhibitor/Vendor booth space shall use the premises, Aerie at Eagle Landing in a safe, careful and lawful manner. Therefore, banners and other promotional pieces used for branding and advertising your booth space must be attached to free standing equipment. To be specific, nothing can be attached to the walls, ceiling or floor of the event location site.
2. All Exhibitors/Vendors, Employees, Subcontractors and anyone associated with vendor booth must act responsibly by showing professional manner, courtesy and integrity. More specifically, any display in poor taste, or obscene or offensive comments will not be tolerated. Anyone found violating these conditions, will be asked to leave and escorted out of the building.
3. All Exhibitors/Vendors, Employees, Subcontractors and anyone associated with vendor booth will be held accountable for any altered, marred or defaced property on the event location site.
4. Should Exhibitor/Vendor require specific amenities, all requests must be pre-authorized by Co-Producers 14 days prior to event.
5. All booth Exhibitors/Vendors are responsible for their set-up, tear down and trash removal.
6. Due to the terms of the location site requirements, all Exhibitors/Vendors must tear down their booth and exit premises by 8:45 PM on October 15, 2015. Should any Exhibitor/Vendor need assistance with their tear down process, Exhibitors/Vendors may contact floor manager for assistance.
7. The Co-Producers of the **2015 FALL FASHION Exposé** and authorized event managers reserve the right to enforce the above rules and regulations to the fullest extent of the law.

[www.FashionExpose.weebly.com](http://www.FashionExpose.weebly.com)

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8. In case of an emergency, and as agreed upon by Co-Producers and Booth Exhibitor/Vendor as an emergency, special consideration may be given with a 30 day notice regarding a 50% booth refund.
  9. Should any dispute develop between the Exhibitors/Vendors and the Co-Producers, the process that will follow will enter into arbitration.
  10. Each Exhibitor/Vendor is solely responsible for their business and personal liability. More specifically, all vendors must carry business and personal liability insurance. Any and all damage to a Exhibitor/Vendor Booth space is the financial responsibility of the Exhibitor/Vendor unless otherwise documented and authorized by the Co-Producers.

This agreement contains the entire understanding between both parties, Co-Producers and Exhibitors/Vendors , regarding the subject matter of this agreement and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between both said parties with respect to the subject matter of this agreement.

Exhibitor/Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Producer Signature: \_\_\_\_\_ Date: \_\_\_\_\_